

QUALITY CARE PLAN CHECKLIST

MBS component

		Yes	No	Comment
1	A care plan has been done for this patient in the last 12 months			
2	Patient has a chronic disease or terminal medical condition			
3	Patient has complex care needs (TCA only)			
4	Basic components of a care plan are addressed (Patient goals, actions, needs and treatment arrangements)			
5	A copy of the care plan has been provided to the patient			
6	A date for review of the care plan has been agreed and booked			

Quality component

		Yes	No	Comment
1	Was the patient actively engaged in the development of care plan			
2	Are the patient's goals SMART*?			
3	Has patient's motivation been assessed? Readiness, importance and confidence			
4	Is the action list clear and concise?			
5	Is the plan written in a way that patients can understand?			
6	Was the purpose and importance of care plan explained to the patient?			
7	Was the patient able to understand the content and layout of the care plan?			
8	Was the patient given an opportunity to read the plan and ask questions during and after the consultation?			

*Specific, Measurable, Achievable, Realistic, Time-framed